

**HIGHLAND REDEVELOPMENT COMMISSION  
STUDY SESSION MINUTES  
October 14, 2009**

The Highland Redevelopment Commission (“Commission”, “RC”) met in Study Session on Wednesday, October 14, 2009 at 6:34 PM in the Council Chambers within the Municipal Building at 3333 Ridge Road, Highland, Indiana. The Study Session was called to order by President Adam Gawlikowski. The minutes were prepared by Director Cecile Petro.

**ROLL CALL:** Present on silent roll call included Commissioners: Adam Gawlikowski, Greg Kuzmar, Tom Crowel, and Dominic Noce. Also in attendance were Town Councilmen Bernie Zemen, Attorney Carol Green-Fraley, Economic Development Commissioner George VandeWerken, and Substitute School Board Liaison Larry Vassar. Commissioner Selena Rich was absent with notice.

**General Substance of the Study Session**

The Commission discussed the **agenda** and **claims** for the public meeting. No comments were received.

The **Riverfront Development District Application for 2009** was reviewed and suggestions were made to the document.

**Resolution 2009-04, A Resolution to Establish a Design Advisory Committee (DAC)**, was discussed. Commissioner Kuzmar explained the role of the DAC and presented a flow chart describing the process.

The Director explained the purpose of the **Chicago Industrial Properties (CIP) Conference** on October 19-20, 2009 in Des Plaines, Illinois.

The Commission discussed the **North Kennedy Avenue area** as it relates to wetlands and flood plains. The Commission directed Ms. Petro to contact the Little Calumet River Commission, the Lake County Surveyor’s Office and The Parks Department to see if any studies have been completed.

**ADJOURNMENT:** The Study Session was adjourned at 7:20 PM for the Public Meeting.

**HIGHLAND REDEVELOPMENT COMMISSION  
PUBLIC MEETING  
October 14, 2009**

The Highland Redevelopment Commission (“Commission”, “RC”) met in a Public Meeting on October 14, 2009 at 7:21 PM in the Council Chambers within the Municipal Building at 3333 Ridge Road, Highland, Indiana. Redevelopment Commission President Adam Gawlikowski called the meeting to order.

**ROLL CALL:**

Present on roll call included Redevelopment Commissioners Adam Gawlikowski, Greg Kuzmar, Tom Crowel, and Dominic Noce. Also in attendance were Attorney Carol Green-Fraley, Economic Development Commissioner George VandeWerken, and Substitute School Board Liaison Larry Vassar. Taking minutes for the meeting was Director Petro. Commissioner Rich was absent with notice.

**MINUTES OF PREVIOUS SESSIONS:**

Commissioner Crowel made a motion to accept the minutes as prepared for the Public Meeting and Study Session of September 9, 2009 and Study Session of September 23, 2009. Commissioner Noce seconded the motion. **Motion carried 4 ayes, 0 nays, and 1 absent.**

**SPECIAL ORDERS: None**

**COMMUNICATIONS: None**

**UNFINISHED BUSINESS AND GENERAL ORDERS: None**

**NEW BUSINESS:**

Commissioner Kuzmar made a motion to accept the Riverfront Development District Application as prepared. Commissioner Noce seconded the motion. Commissioner Crowel made a motion to amend the application to use the following language in #5 under *Required Information*: “ Explain how you will advertize or market to attract diners to your restaurant and how you will work with the community”. Commissioner Noce seconded the motion to amend the first motion. **Amendment to the motion passed 4 ayes, 0 nays, and 1 absent. The original motion with the amendment passed 4 ayes, 0 nays, and 1 absent.**

Commissioner Noce made a motion to adopt Resolution 2009-04, A Resolution to Establish a Design Advisory Committee (DAC) Appointed by the Highland Redevelopment Commission within the Town of Highland. Commissioner Kuzmar seconded the motion. **Motion passed 4 ayes, 0 nays, and 1 absent.**

Commissioner Crowel made a motion to approve the attendance of the Director at the Chicago Industrial Properties Conference (CIP) on October 19-20, 2009. Commissioner Noce seconded the motion. **Motion carried 4 ayes, 0 nays, and 1 absent.**

Commissioner Kuzmar made a motion to approve an RFP for a Wetland Delineation Study to be performed on the Public Works and Sharp Athletic complex areas. Commissioner Noce seconded the motion. After discussion on this item, Commissioner Noce removed his second. President Gawlikowski tabled this item for further study.

**ACTION TO PAY ACCOUNTS PAYABLE VOUCHERS:**

Commissioner Noce made a motion to accept accounts payable claims as posted. Commissioner Crowel seconded the motion. **Motion passed 4 ayes, 0 nays, and 1 absent.**

**BUSINESS FROM THE COMMISSIONERS: None**

**PUBLIC COMMENTS:**

**NEXT MEETING:**

The Redevelopment Commission will meet in a Public Meeting on November 11, 2009 with a Study Session before and following the Public Meeting. The next full Study Session will be October 28, 2009 at 6:30 PM.

**ADJOURNMENT:**

Commissioner Crowel made a motion to adjourn. Commissioner Noce seconded the motion. **By a unanimous voice vote the meeting was adjourned at 7:40 PM.**

**HIGHLAND REDEVELOPMENT COMMISSION  
STUDY SESSION RECONVENED  
October 14, 2009**

The Highland Redevelopment Commission (“Commission”, “RC”) reconvened at 7:43 PM in the Council Chambers of the Municipal Building at 3333 Ridge Road, Highland, Indiana.

**ROLL CALL:** Present on silent roll call included Commissioners: Dominic Noce, Greg Kuzmar, Tom Crowel, and Adam Gawlikowski. Also in attendance was Economic Development Commissioner George Vande Werken. Absent with notice was Commissioner Selena Rich.

**General Substance of the Study Session**

Commissioners reviewed the purpose of a meeting with the owners of property in the **largest light industrial area** within Highland. They also reviewed and revised a draft invitation letter to the owners.

Director Petro informed the Commission about her efforts to create a **coalition of border towns, cities, and counties** that experience competition with neighboring states. She is developing a list of those areas and will ask them if they are interested in working on a strategy to deal with this situation.

Developer **Cressy Everett/Grubb Ellis** has invited the Commission to view their business park in Mishawaka. Commissioners Gawlikowski, Crowel, and Noce may be able attend their presentation on November 17, 2009.

Commissioners discussed a possible **Façade improvement program** for next year. Commissioners decided not to move forward at this time.

The Director informed the Commission about possible **business development efforts** in town.

**Adjournment:** The Study Session was adjourned by voice vote at 9:20 PM.