

**HIGHLAND REDEVELOPMENT COMMISSION
STUDY SESSION MINUTES
November 11, 2009**

The Highland Redevelopment Commission (“Commission”, “RC”) met in Study Session on Wednesday, November 11, 2009 at 6:34 PM in the Council Chambers within the Municipal Building at 3333 Ridge Road, Highland, Indiana. The Study Session was called to order by President Adam Gawlikowski. The minutes were prepared by Director Cecile Petro.

ROLL CALL: Present on silent roll call included Commissioners: Adam Gawlikowski, Greg Kuzmar, Tom Crowel, and Dominic Noce. Also in attendance were Attorney Carol Green-Fraley and Substitute School Board Liaison Larry Vassar. Commissioner Selena Rich was absent with notice.

General Substance of the Study Session

The Commission discussed the **agenda** and **claims** for the public meeting. No comments were received.

The Approval of a RFP (Request for Proposals) was discussed for a **Wetland Delineation Study** to be performed on the Public Works and Sharp Athletic complex areas located on the east side of Kennedy Avenue near the Little Calumet River.

Resolution 2009-05, A Resolution of the Highland Redevelopment Commission to Formally Request a Zoning Change on Lots 2605 Garfield, 2606 Garfield, 2605 Condit, and 2609 Condit, Commonly Referred to as the Old Bult Oil Site, from a Light Industrial Designation to a Business-Three Designation by the Highland Plan Commission and the Highland Town Council was discussed.

The approval of the **cancellation of the Study Session for November 25, 2009** due to the Thanksgiving Holiday was reviewed.

ADJOURNMENT: The Study Session was adjourned at **7:05 PM** for the Public Meeting.

**HIGHLAND REDEVELOPMENT COMMISSION
PUBLIC MEETING
November 11, 2009**

The Highland Redevelopment Commission (“Commission”, “RC”) met in a Public Meeting on November 11, 2009 at 7:08 PM in the Council Chambers within the Municipal Building at 3333 Ridge Road, Highland, Indiana. Redevelopment Commission President Adam Gawlikowski called the meeting to order.

ROLL CALL:

Present on roll call included Redevelopment Commissioners Adam Gawlikowski, Greg Kuzmar, Tom Crowel, and Dominic Noce. Also in attendance were Attorney Carol Green-Fraley and Substitute School Board Liaison Larry Vassar. Taking minutes for the meeting was Director Petro. Commissioner Rich was absent with notice.

MINUTES OF PREVIOUS SESSIONS:

Commissioner Crowel made a motion to accept the minutes as prepared for the Public Meeting and Study Session of October 14, 2009. Commissioner Noce seconded the motion. **Motion carried 4 ayes, 0 nays, and 1 absent.**

SPECIAL ORDERS: None

COMMUNICATIONS: None

UNFINISHED BUSINESS AND GENERAL ORDERS: None

NEW BUSINESS:

Commissioner Noce made a motion to approve the RFP for a Wetland Delineation Study to be performed on the Public Works and sharp Athletic complex areas with a due date of December 4, 2009. **Motion carried 4 ayes, 0 nays, and 1 absent.**

President Gawlikowski **tabled** Resolution 2009-05, A Resolution of the Highland Redevelopment Commission to Formally Request a Zoning Change on Lots 2605 Garfield, 2606 Garfield, 2605 Condit, and 2609 Condit, Commonly Referred to as the Old Bult Oil Site, from a Light Industrial Designation to a Business-three Designation by the Highland Plan Commission and the Highland Town Council. The Redevelopment Commission’s Attorney will discuss the issue with the Plan Commission’s Attorney.

Commissioner Crowel made a motion to approve the cancellation of the regularly scheduled Study Session of November 25, 2009. Commissioner Noce seconded the motion. **Motion carried 4 ayes, 0 nays, and 1 absent.**

ACTION TO PAY ACCOUNTS PAYABLE VOUCHERS:

Commissioner Crowel made a motion to accept accounts payable claims as posted. Commissioner Kuzmar seconded the motion. **Motion passed 4 ayes, 0 nays, and 1 absent.**

BUSINESS FROM THE COMMISSIONERS: None

PUBLIC COMMENTS:

NEXT MEETING:

The Redevelopment Commission will meet in a Public Meeting on December 9, 2009 with a Study Session before and following the Public Meeting. The next full Study Session will be December 23, 2009 at 6:30 PM.

ADJOURNMENT:

Commissioner Noce made a motion to adjourn. Commissioner Crowel seconded the motion. **By a unanimous voice vote the meeting was adjourned at 7:17 PM.**

**HIGHLAND REDEVELOPMENT COMMISSION
STUDY SESSION RECONVENED
November 11, 2009**

The Highland Redevelopment Commission (“Commission”, “RC”) reconvened at 7:22 PM in the Council Chambers of the Municipal Building at 3333 Ridge Road, Highland, Indiana.

ROLL CALL: Present on silent roll call included Commissioners: Dominic Noce, Greg Kuzmar, Tom Crowel, and Adam Gawlikowski. Absent with notice was Commissioner Selena Rich.

General Substance of the Study Session

Commissioners discussed the upcoming meeting on November 18, 2009, with the owners of property in the **largest light industrial area** within Highland. President Gawlikowski will welcome the owners and Director Petro will create an agenda for the meeting.

Director Petro updated the Commission about her efforts to create a **coalition of border towns, cities, and counties** that experience competition with neighboring states. She is working with the Northwest Indiana Forum on this project.

Ms. Petro stated that the Lake County Housing Task Force met with the Lake County Auditor’s office to discuss problems with the Homestead Exemption program.

Developer **Cressy Everett/Grubb Ellis** has invited the Commission to view their business park in Mishawaka. Commissioners Gawlikowski and Crowel and Director Petro plan to meet with them on December 1, 2009.

The Director informed the Commission about possible **business development efforts** in town.

Adjournment: The Study Session was adjourned by voice vote at 8:20 PM.