



## Town of Highland Employment Application

APPLICANT INFORMATION												
Last Name			First			M.I.		Date				
Street Address						Apartment/Unit #						
City				State		Zip Code						
Phone				E-mail Address								
Date Available			Full or Part-Time			Desired Salary						
Position Applied for												
Are you at least 18 years of age?			YES <input type="checkbox"/>		NO <input type="checkbox"/>		Do you have a valid drivers' license?			YES <input type="checkbox"/>		NO <input type="checkbox"/>
Are you a citizen of the United States?			YES <input type="checkbox"/>		NO <input type="checkbox"/>		If no, are you authorized to work in the U.S.?			YES <input type="checkbox"/>		NO <input type="checkbox"/>
Have you ever worked for this company?			YES <input type="checkbox"/>		NO <input type="checkbox"/>		If so, when?					
Have you ever been convicted of a felony?			YES <input type="checkbox"/>		NO <input type="checkbox"/>		If yes, explain					
EDUCATION												
High School			Address									
Years Attended				Did you graduate?		YES <input type="checkbox"/>		NO <input type="checkbox"/>		Degree		
College			Address									
Years Attended				Did you graduate?		YES <input type="checkbox"/>		NO <input type="checkbox"/>		Degree		
Other			Address									
Years Attended				Did you graduate?		YES <input type="checkbox"/>		NO <input type="checkbox"/>		Degree		
REFERENCES												
<i>Please list three professional references.</i>												
Full Name					Relationship							
Company					Phone (    )							
Address												
Full Name					Relationship							
Company					Phone (    )							
Address												
Full Name					Relationship							

Company					Phone	( )		
Address								
<b>PREVIOUS EMPLOYMENT</b>								
Company					Phone	( )		
Address					Supervisor			
Job Title				Starting Salary	\$	Ending Salary	\$	
Responsibilities								
From		To		Reason for Leaving				
May we contact your previous supervisor for a reference?				YES <input type="checkbox"/>	NO <input type="checkbox"/>			
Company					Phone	( )		
Address					Supervisor			
Job Title				Starting Salary	\$	Ending Salary	\$	
Responsibilities								
From		To		Reason for Leaving				
May we contact your previous supervisor for a reference?				YES <input type="checkbox"/>	NO <input type="checkbox"/>			
Company					Phone	( )		
Address					Supervisor			
Job Title				Starting Salary	\$	Ending Salary	\$	
Responsibilities								
From		To		Reason for Leaving				
May we contact your previous supervisor for a reference?				YES <input type="checkbox"/>	NO <input type="checkbox"/>			
<b>MILITARY SERVICE</b>								
Branch					From		To	
Rank at Discharge					Type of Discharge			
If other than honorable, explain								
<b>DISCLAIMER AND SIGNATURE</b>								
I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.								
Signature						Date		